



BOARD OF COMMISSIONERS
Frank R. Rose, Chairman
Reggie Boykin, Secretary
Jay Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

MARCH 22, 2023

7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **22ND of MARCH 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.

I. Call to order and take roll.

II. Announcement:

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

III. Public Comments

At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.

REQUEST TO SPEAK: LeRoy McCall, Jr.

IV. Read and Approve minutes from February 15th and February 27th meeting.

V. Office Update

- A. Review and Accept Regular District Bills February 28 to March 15, 2023
- B. Review and Accept Monthly Financial Reports
- C. Budget Amendments FY2023
- D. Review and Accept Monthly Insurance Summary
- E. Review Property Appraisal Report presented by HCA Asset Management for TWCA
- F. Discuss and Approve IFB-23-0419/SV Sale of Excavator, Equipment, Implements & Miscellaneous Items
- G. Discuss and possibly approve contacting and/or hiring a Grant Writer, Engineering Firm and Attorney to represent the District for upcoming projects
- H. **Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding personnel. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either: (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.**

VI. Equipment/Project Update

- A. Equipment Update
 - 1. Komatsu 200 track hoe – Hydraulic line replaced.
 - 2. Takeuchi Mini Excavator – Hydraulic line replaced on Mulcher Head

VI. Equipment/Project Update (CONT)

A. Equipment Update (cont)

3. Discuss & Possibly Approve various Equipment and Improvements to Facility
 - A. Security Cameras
 - B. Electric Gate
 - C. Janitorial Services
 - D. Kubota UTV w/ Spray Rig
 - E. Mulcher/Chipper Head for Komatsu 240

B. Project Update

Projects Completed

1. Rose Ditch and surrounding landowners from E. Hamshire Rd following ditch along through Aubey property to Gallier Rd.
2. J. Nelson – Hamshire/Brush Island Rd
3. J. Campbell – BTX Energy – Hwy 124
4. O. Williams – Azela Dr.

Projects in Progress

1. Rose Ditch – Continued on through to Wilber Rd – Need PAA signed by several more landowners, had one refusal
 - A. R. Sharif – Wilber Rd
 - B. K. Bailey – Wilber Rd
 - C. M. Broussard – E. Hamshire

Upcoming Projects

1. D. Clubb – Big Hill Rd
2. D. Elrod – Hwy 124
3. K. Miguez – Rollins Rd

- C. Tazz RV Park – Discuss County Engineer Comments on plans

VII. New Business

- A. Meeting Updates**
- B. Board Comments**
- C. Set Next Meeting Date**

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed or executive meeting or session of the Board of Commissioners is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Commissioners at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551-074 Discuss personnel or to hear complaints against personnel.
- 551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

NOTICE OF MEETING AND AGENDA
MARCH 22, 2023– 7:30 A.M.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on March 16, 2023.

By: _____

Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 20____ at _____m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the _____ day of _____, 20_____.

By: _____

Jefferson County Clerk

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622

DRAINAGE DISTRICT NO. 3
Jefferson County, Texas

MINUTES OF MEETING

MARCH 22, 2023

7:30 A.M.

A meeting was held March 22, 2023, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. Present were Chairman Frank R. Rose, Secretary Reggie Boykin and Commissioner Joel Levingston, Jr

1. Meeting was called to order at 7:30 A.M. by Chairman Frank R. Rose. He announced that this meeting was being recorded for the purpose of transcribing the minutes.
2. The Minutes of February 15th and February 27th, 2023 meeting were approved on a motion made by Chaiman Frank Rose, seconded by Secretary Reggie Boykin. All voted Aye.
3. There were no Public Comments
4. Office Update -
 - A. Commissioners reviewed and accepted the Districts' regular checks written February 28, 2023 to March 15, 2023. Motion was made by Commissioner Levingston and seconded by Secretary Reggie Boykin. All voted Aye.
 - B. Commissioners reviewed and accepted the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,788,712.32 an increase of \$100,845.67 from last month. Motion was made by Secretary Reggie Boykin and seconded by Chairman Frank Rose. All vote Aye
 - C. Commissioners reviewed and approved the \$1600 budget amendment FY2023. Motion made by Secretary Reggie Boykin and seconded by Chairman Frank Rose. All Voted Aye.

From - Materials and Supplies		To- Materials and Supplies	
3080 – Steel Angle Iron Rods, etc	\$1000.00	3077 – Computer Supplies	\$1000.00
From - Miscellaneous Services		To – Miscellaneous Services	
5055 – Contract Aerial Spraying	\$600.00	5036 – Treasurer Commission	\$600.00
Total Amendment	\$1600.00		1600.00

- D. There was no insurance summary presented.
- E. Commissioners reviewed the Property Appraisal Report presented by HCA Asset Management on behalf of Texas Water Conservation District, the District's Property Insurance carrier. HCA presented an appraised value of assets for the District for replacement cost for insurance purposes. For insurance purposes it is HCA's opinion that the effective date as of January 17, 2023, the estimates of value are as follows:
Replacement Cost – Buildings: \$465,500; Process Equipment: \$3,100; Property in the Open \$63,800; Total for Locations Appraised: \$532,400. No action was taken.
- F. Commissioners reviewed and approved the IFB-23-0419/SV as presented. The bid opening will take place at the next regular Board of Commissioner's meeting on Wednesday, April 19th at 7:30 a.m. in the District's office. A motion was made by Secretary Reggie Boykin and seconded by Commissioner Levingston to submit the bid package for publication. All vote AYE.

4. Office Update – (cont)

G. A discussion was held to go out for request of services for an attorney to represent the District, an Engineering firm to help with creating a mapping system for the District, and also a Grant Writing Firm to help the District obtain funds for projects. Motion was made by Secretary Reggie Boykin and seconded by Commissioner Joel Levingston. All voted Aye

H. Gulf Coast Services presented a quote for services in connection with contracting with them to help with ditching within the District. A request for proposal would have to be done and presented to the public for bids on this type of service. No action was taken.

I. Commissioners reviewed quotes presented by two staffing agencies for hiring temporary / seasonal help for the District. This would need to have a Request for Proposal submitted to the public to obtain bids for such services. Motion was made by Commissioner Joel Levingston seconded by Secretary Reggie Boykin to start bid process. All vote Aye

J. There was no executive session.

5. Project/Equipment Update –

A. Equipment Update

1. General Manager Ruffus Lavergne reported that the Komatsu 200 Trackhoe has had a hydraulic line replaced and will have 12 rollers replaced on the undercarriage.
2. General Manager Ruffus Lavergne also stated that the Takeuchi Mini-Excavator had to have a hydraulic line replaced on the mulcher head.
3. General Manager Ruffus Lavergne discussed changes and improvements he would like to make to the District's facilities and equipment. Quotes were presented for security cameras, electric gate, janitorial services and a Kubota UTV w/Spray Rig. Motion was made by Chairman Frank Rose and seconded by Commissioner Joel Levingston to accept the quotes for the cameras, gate and UTV w/Spray Rig, Janitorial Services were tabled until more quotes can be obtained. All vote AYE.
4. General Manager Ruffus Lavergne also stated that he is checking into purchasing a mulcher/chipper head for the Komatsu 200 Longstick Trackhoe. Item will be placed on the April 2023 Agenda. No action was taken.

B. Project Update –

1. **Projects Completed –**

- a) Rose (E. Hamshire Rd) Ditch This project began on E. Hamshire Rd and continued on through to Gallier Rd then East to Wilber Rd turning South along Wilber Rd.
- b) J. Nelson - Hamshire/Brush Island Rd
- c) J. Campbell – BTX Energy Hwy 124
- d) O. Williams – Azela Dr
- e) R. Sharif – Wilber Rd
- f) K. Bailey – Wilber Rd
- g) M. Broussard – E. Hamshire Rd
- h) K. Miguez – Rollins Rd

DRAINAGE DISTRICT NO. 3
Jefferson County, Texas

MINUTES OF MEETING

MARCH 22, 2023

7:30 A.M.

5. Project/Equipment Update – (cont)

2. Projects in Progress –

- a) Wilber Rd Ditch – continuing West then turning South to Hwy 73
- b) D. Elrod – Hwy 124

3. Upcoming Projects –

- a) D. Clubb – Old Big Hill Rd

4. Commissioners reviewed the resubmitted plans with the County Engineer's comments for the Tazz RV park on Hwy 124/Hwy73. There were many questions that will need to be answered by Heights Engineering Firm to obtain the County's approval for this project.

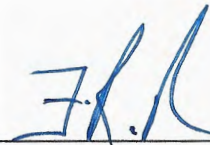
6. New Business –

A. Meeting Updates – Shanna Verret announced that she is researching training and education classes for the State Procurement and Purchasing requirements for the District.

B. Board Comments – Shanna Verret stated that she has received the first preliminary taxable value for the District in the amount of \$260,982,564, which is down from the certified value of last year.

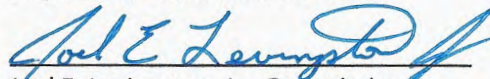
C. Next regular meeting date was set for April 19, 2023 at 7:30 a.m..

With no further business, meeting adjourned at 8:44 a.m.



Frank R. Rose, Chairman

Reginald C. Boykin, Sr., Secretary



Joel E. Levingston, Jr., Commissioner

Maintenance Operations Fund Expenditures

Date	Num	Name	Split	Credit
02/28/2023	12655	PAYROLL ACCOUNT	Salaires & Auto Allowance	\$ 12,655.00
02/28/2023	ACH	FICA	Payroll Tax Liability	\$ 4,255.86
02/28/2023	ACH	Texas County District Retirement	Employer Premium	\$ 1,356.04
02/28/2023	12656	Amwins Group Benefits, LLC	Insurance	\$ 5,258.00
02/28/2023	12657	Windstream	Telephone	\$ 301.37
02/28/2023	12658	Entergy	Electricity	\$ 410.70
02/28/2023	12659	Jux Technologies	Professional Services	\$ 37.50
02/28/2023	12660	Allison Getz Tax Assessor	Dues & Subscriptions	\$ 7.50
				\$ 24,281.97
3/15/2023	12661	Payroll Account	Salaries	\$ 9,638.50
3/15/2023	12662	Southeast Tx Employee Benefit Pool	Insurance	\$ 16,350.74
3/15/2023	12663	County Treasurer, Life Insurance	Insurance	\$ 30.10
3/15/2023	12664	First National Bank - Visa	Miscellaneous	\$ 141.01
3/15/2023	12665	M & D Supply	Hardware	\$ 51.99
3/15/2023	12666	Stratton's Western Auto	Hardware	\$ 139.97
3/15/2023	12667	Farm & Home Supply	Hardware	\$ 35.98
3/15/2023	12668	Waukesha-Pearce Industries	Equipment Repair	\$ 214.27
3/15/2023	12669	West Jefferson Co. MWD	Water	\$ 28.77
3/15/2023	12670	Hamshire Waste	Waste Disposal	\$ 68.00
3/15/2023	12671	Jux Technologies	Professional Services	\$ 136.50
3/15/2023	12672	Winnie Welding Works	Equipment Repair	\$ 960.00
3/15/2023	12673	Pollans & Cohen PC	Indepentent Auditor Fee	\$ 11,000.00
3/15/2023	12674	Funchess, Mills, White & Co	Indepentent Auditor Fee	\$ 8,500.00
3/15/2023	12675	Jefferson Central Appraisal District	Apraisal Fees	\$ 2,020.90
3/15/2023	12676	Jerry Fayes Floral Art	Miscellaneous	\$ 150.00
3/15/2023	12677	Cintas	Medical & Safety	\$ 682.20
				\$ 50,148.93
		Total Expenses		\$ 74,430.90

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
February 2023

	Feb 23	Budget	Oct '22 - Feb 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
REVENUES					
101 - Current Taxes	130,546.38	62,660.67	719,516.99	313,303.31	751,928.00
102 - Delinquent Taxes	174.33	666.67	6,400.09	3,333.31	8,000.00
103 - Interest	5,802.65	83.33	22,776.64	416.69	1,000.00
104 - Rendition Penalty	0.00	0.00	0.00	0.00	0.00
106 - Miscellaneous	0.00	0.00	630.62	0.00	0.00
Total REVENUES	136,523.36	63,410.67	749,324.34	317,053.31	760,928.00
Total Income	136,523.36	63,410.67	749,324.34	317,053.31	760,928.00
Gross Profit	136,523.36	63,410.67	749,324.34	317,053.31	760,928.00
Expense					
1 - SALARIES					
1002 - Clerical	4,197.00	4,197.33	20,985.00	20,986.69	50,368.00
1009 - Dept Head / Foreman	4,583.00	6,395.83	30,163.00	31,979.19	76,750.00
1010 - Commissioners	900.00	900.00	4,500.00	4,500.00	10,800.00
1015 - Extra Help	0.00	3,166.67	0.00	15,833.31	38,000.00
1048 - Equipment Operators/Asst	9,664.00	13,955.58	48,320.00	69,777.94	167,467.00
Total 1 - SALARIES	19,344.00	28,615.41	103,968.00	143,077.13	343,385.00
2 - FRINGE BENEFITS					
2001 - FICA Expenses	1,480.93	2,538.50	10,295.72	12,692.50	30,462.00
2002 - Retirement	1,356.04	1,988.42	10,302.96	9,942.06	23,861.00
2003 - Insurance	21,899.74	23,227.25	95,914.64	116,136.25	278,727.00
2004 - Worker's Compensation	0.00	916.67	190.00	4,583.31	11,000.00
2006 - Auto Allowance	1,625.00	1,650.00	8,225.00	8,250.00	19,800.00
2007 - Retirement Wage Contg					
Vacation Pay	0.00		10,332.00		
2007 - Retirement Wage Contg - Other	1,488.86	2,916.67	14,597.39	14,583.31	35,000.00
Total 2007 - Retirement Wage Contg	1,488.86	2,916.67	24,929.39	14,583.31	35,000.00
2008 - Health Ins. Savings Acct	0.00	1,000.00	681.81	5,000.00	12,000.00
Total 2 - FRINGE BENEFITS	27,850.57	34,237.51	150,539.52	171,187.43	410,850.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
February 2023

	Feb 23	Budget	Oct '22 - Feb 23	YTD Budget	Annual Budget
3 - MATERIALS & SUPPLIES					
3006 Batteries	0.00	250.00	0.00	1,250.00	3,000.00
3008 Bolts Nuts Nails & Screws	0.00	83.33	0.00	416.69	1,000.00
3009 Antifreeze & Coolant	0.00	166.67	0.00	833.31	2,000.00
3010 Books & Printed Matter	0.00	416.67	459.00	2,083.31	5,000.00
3012 Prints, Maps & Etc	0.00	83.33	0.00	416.69	1,000.00
3014 Chains & Hooks	0.00	66.67	0.00	333.31	800.00
3016 Chemicals Weed Control	0.00	2,166.67	0.00	10,833.31	26,000.00
3018 Cleaners & Solvents	0.00	125.00	0.00	625.00	1,500.00
3019 - Additives & Lubricants	0.00	208.33	0.00	1,041.69	2,500.00
3020 Metal Culvert Pipe	0.00	4,166.67	13,137.00	20,833.31	50,000.00
3022 Copying Supplies	0.00	166.67	0.00	833.31	2,000.00
3027 Electrical Supplies	0.00	250.00	0.00	1,250.00	3,000.00
3030 Fencing Material	0.00	541.67	0.00	2,708.31	6,500.00
3032 Concrete, Sand, Aggregat	0.00	833.33	0.00	4,166.69	10,000.00
3034 Diesel Fuel	0.00	4,166.67	3,941.81	20,833.31	50,000.00
3036 Diesel Fuel ON ROAD	0.00	1,666.67	0.00	8,333.31	20,000.00
3037 Gasoline	0.00	583.33	0.00	2,916.69	7,000.00
3040 Hardware - Misc	0.00	250.00	14.38	1,250.00	3,000.00
3041 Hose & Fittings & Filters	433.29	833.33	445.27	4,166.69	10,000.00
3048 Lumber, Timbers, Rope	295.00	208.33	295.00	1,041.69	2,500.00
3050 Medical & Safety	0.00	250.00	41.98	1,250.00	3,000.00
3051 Motor Oil & Grease	0.00	833.33	0.00	4,166.69	10,000.00
3056 Paint & Brushes	0.00	83.33	0.00	416.69	1,000.00
3072 Rope Wire Manila & Burlap	0.00	66.67	0.00	333.31	800.00
3073 Spare Parts, Heavy Equip	0.00	83.33	0.00	416.69	1,000.00
3077 Computer Supplies	1,957.56	125.00	1,957.56	625.00	1,500.00
3078 Office Supplies	646.97	208.33	931.88	1,041.69	2,500.00
3080 Steel Angle Iron Rods, Etc	0.00	208.33	0.00	1,041.69	2,500.00
3083 Tires & Tubes	0.00	750.00	0.00	3,750.00	9,000.00
3084 Minor Equipment	0.00	833.33	0.00	4,166.69	10,000.00
3095 Welding Supplies	0.00	166.67	0.00	833.31	2,000.00
3099 Sundry	188.45	166.67	333.09	833.31	2,000.00
Total 3 - MATERIALS & SUPPLIES	3,521.27	21,008.33	21,556.97	105,041.69	252,100.00
4 - MAINTENANCE & UTILITES					
4001 Cooling and Heating	0.00	83.33	0.00	416.69	1,000.00
4009 Building & Structure	0.00	291.67	0.00	1,458.31	3,500.00
4010 Tractors & Mowers	0.00	1,041.67	0.00	5,208.31	12,500.00
4011 Equipment Repairs	0.00	4,166.67	1,840.09	20,833.31	50,000.00
4013 Marine Craft	0.00	166.67	0.00	833.31	2,000.00
4014 - Auto - Truck	0.00	250.00	7.00	1,250.00	3,000.00
4015 Communication Equip	306.66	125.00	306.66	625.00	1,500.00
4020 Miscellaneous	0.00	41.67	0.00	208.31	500.00
4030 Tools	552.98	250.00	552.98	1,250.00	3,000.00
4051 Freight	0.00	25.00	0.00	125.00	300.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
February 2023

	Feb 23	Budget	Oct '22 - Feb 23	YTD Budget	Annual Budget
4052 Postage	8.69	41.67	264.69	208.31	500.00
4053 Natural Gas/Butane	430.33	308.33	1,477.06	1,541.69	3,700.00
4054 Telephone	593.21	500.00	2,326.50	2,500.00	6,000.00
4056 Electricity	410.70	500.00	2,148.28	2,500.00	6,000.00
4057 Water & Sewer	34.77	166.67	154.32	833.31	2,000.00
4058 Garbage Waste Disposal	68.00	100.00	340.00	500.00	1,200.00
Total 4 - MAINTENANCE & UTILITES	2,405.34	8,058.35	9,417.58	40,291.55	96,700.00
5 - MISCELLANEOUS SERVICES					
5009 Professional Services	0.00	833.33	187.00	4,166.69	10,000.00
5021 Dues & Subscriptions	161.50	208.33	916.00	1,041.69	2,500.00
5027 Engineering Fees	0.00	833.33	0.00	4,166.69	10,000.00
5028 Assessor/Collector Fees	0.00	166.67	0.00	833.31	2,000.00
5029 Attorney Fees	0.00	833.33	0.00	4,166.69	10,000.00
5031 Filing, Records & Photos	0.00	8.33	0.00	41.69	100.00
5032 Accounting Services	0.00	41.67	0.00	208.31	500.00
5036 Treasurer Commision	0.00	83.33	1,462.86	416.69	1,000.00
5038 Supplemenal Tax Refunds	0.00	166.67	0.00	833.31	2,000.00
5040 Insurance Autos & Trucks	0.00	500.00	0.00	2,500.00	6,000.00
5041 Insurance Property	0.00	416.67	0.00	2,083.31	5,000.00
5043 Insurance General Liab	0.00	166.67	7.00	833.31	2,000.00
5044 Insurance Official Liab	0.00	166.67	0.00	833.31	2,000.00
5045 Bonds Surety & Notary	0.00	83.33	668.00	416.69	1,000.00
5053 Equipment Rental	480.00	1,416.67	1,920.00	7,083.31	17,000.00
5054 Contract Aerial Spraying	0.00	1,333.33	0.00	6,666.69	16,000.00
5055 Contract Spraying	0.00	1,500.00	0.00	7,500.00	18,000.00
5062 Travel & Meeting Expense	0.00	66.67	0.00	333.31	800.00
5064 Training & Education	0.00	125.00	100.00	625.00	1,500.00
5074 Independent Auditor Fees	0.00	1,750.00	1,075.00	8,750.00	21,000.00
5095 Bank Service Charges	0.00	250.00	0.00	1,250.00	3,000.00
5098 Appraisal District Fees	0.00	750.00	2,020.90	3,750.00	9,000.00
5099 Sundry	0.00	83.33	0.00	416.69	1,000.00
Total 5 - MISCELLANEOUS SERVICES	641.50	11,783.33	8,356.76	58,916.69	141,400.00
6 - CAPITAL OUTLAY					
6001 Office Machines	0.00	375.00	1,199.00	1,875.00	4,500.00
6002 Excavation Equipment	0.00	14,583.33	0.00	72,916.69	175,000.00
6011 Machinery & Equipment	0.00	8,333.33	0.00	41,666.69	100,000.00
6014 Building & Structures	0.00	3,416.67	0.00	17,083.31	41,000.00
6022 Furniture & Fixtures	0.00	416.67	0.00	2,083.31	5,000.00
6042 Auto Truck & Trailer	0.00	4,166.67	0.00	20,833.31	50,000.00
6045 Land/ROW Acquisitions	0.00	416.67	0.00	2,083.31	5,000.00
Total 6 - CAPITAL OUTLAY	0.00	31,708.34	1,199.00	158,541.62	380,500.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
 February 2023

	Feb 23	Budget	Oct '22 - Feb 23	YTD Budget	Annual Budget
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
Total Expense	53,762.68	135,411.27	295,037.83	677,056.11	1,624,935.00
Net Ordinary Income	82,760.68	-72,000.60	454,286.51	-360,002.80	-864,007.00
Other Income/Expense					
Other Expense					
Transfer Account	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	82,760.68	-72,000.60	454,286.51	-360,002.80	-864,007.00

DRAINAGE DISTRICT No. 3
Statement of Cash Flows
February 2023

	<u>Feb 23</u>
OPERATING ACTIVITIES	
Net Income	82,760.68
Adjustments to reconcile Net Income to net cash provided by operations:	
EMPLOYEE PAID EXPENSES:202-0400 Employee Insurance	805.99
EMPLOYEE PAID EXPENSES:202-0901 Long Term Disability	-69.69
EMPLOYEE PAID EXPENSES:202-0902 VOL - LIFE / AD&D	-81.00
Payroll Liabilities	148.84
	<hr/>
Net cash provided by Operating Activities	83,564.82
Net cash increase for period	83,564.82
Cash at beginning of period	1,705,152.50
Cash at end of period	<u><u>1,788,717.32</u></u>

DRAINAGE DISTRICT No. 3
Reconciliation Summary
M & O - ALLEGIANCE BANK, Period Ending 02/20/2023

	Feb 20, 23
Beginning Balance	1,441,551.09
Cleared Transactions	
Checks and Payments - 10 items	-27,282.68
Deposits and Credits - 7 items	371,995.54
	344,712.86
Total Cleared Transactions	344,712.86
Cleared Balance	1,786,263.95
Uncleared Transactions	
Checks and Payments - 19 items	-24,401.92
Deposits and Credits - 10 items	28,011.28
	3,609.36
Total Uncleared Transactions	3,609.36
Register Balance as of 02/20/2023	1,789,873.31
New Transactions	
Checks and Payments - 8 items	-23,790.47
Deposits and Credits - 1 item	2,774.93
	-21,015.54
Total New Transactions	-21,015.54
Ending Balance	1,768,857.77

DRAINAGE DISTRICT No. 3
Reconciliation Detail
M & O - ALLEGIANCE BANK, Period Ending 02/20/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,441,551.09
Cleared Transactions						
Checks and Payments - 10 items						
Check	01/12/2023	12620	Hamshire Waste	X	-68.00	-68.00
Check	01/25/2023	12634	DEBBIE PIERSON	X	-50.00	-118.00
Liability Check	01/30/2023	ACH	PAYROLL TAX LIA...	X	-11,673.78	-11,791.78
Check	01/30/2023	12626	Amwins Group Bene...	X	-3,154.80	-14,946.58
Check	01/30/2023	12635	Computer Shak, Inc.	X	-1,199.00	-16,145.58
Check	01/30/2023	12633	Winnie Welding Wor...	X	-480.00	-16,625.58
Check	01/30/2023	12628	Centerpoint Energy	X	-465.10	-17,090.68
Check	01/30/2023	12630	Windstream	X	-328.50	-17,419.18
Check	01/30/2023	12632	VICTOR INSURAN...	X	-225.00	-17,644.18
Check	02/15/2023	12640	PAYROLL ACCOUNT	X	-9,638.50	-27,282.68
Total Checks and Payments					-27,282.68	-27,282.68
Deposits and Credits - 7 items						
Deposit	01/28/2023			X	236,077.20	236,077.20
Deposit	02/01/2023			X	80,644.81	316,722.01
Deposit	02/13/2023			X	50,075.90	366,797.91
Payment	02/15/2023	1326	AJ Flowers	X	336.54	367,134.45
Payment	02/15/2023	1015	Joel Levingston, Jr.	X	403.00	367,537.45
Payment	02/15/2023	14279	Frank R. Rose 2009	X	403.00	367,940.45
Deposit	02/20/2023			X	4,055.09	371,995.54
Total Deposits and Credits					371,995.54	371,995.54
Total Cleared Transactions					344,712.86	344,712.86
Cleared Balance					344,712.86	1,786,263.95
Uncleared Transactions						
Checks and Payments - 19 items						
Check	03/30/2022	12334	DEBBIE PIERSON		-45.00	-45.00
Check	11/30/2022	12583	SAM'S CLUB		-78.74	-123.74
Check	02/15/2023	12636	Southeast Tx Gov't ...		-16,939.73	-17,063.47
Check	02/15/2023	12643	Office Depot		-2,879.51	-19,942.98
Check	02/15/2023	12644	First National Bank ...		-1,529.23	-21,472.21
Check	02/15/2023	12645	Stratton, Inc. - West...		-552.98	-22,025.19
Check	02/15/2023	12653	Winnie Welding Wor...		-480.00	-22,505.19
Check	02/15/2023	12646	Centerpoint Energy		-430.33	-22,935.52
Check	02/15/2023	12638	Waukesha-Pearce I...		-343.65	-23,279.17
Check	02/15/2023	12642	Gulfway Lumber Co...		-295.00	-23,574.17
Check	02/15/2023	12647	AT & T		-291.84	-23,866.01
Check	02/15/2023	12639	SAM'S CLUB		-188.45	-24,054.46
Check	02/15/2023	12637	Warren Equipment ...		-89.64	-24,144.10
Check	02/15/2023	12650	Jux Technologies		-74.00	-24,218.10
Check	02/15/2023	12649	Hamshire Waste		-68.00	-24,286.10
Check	02/15/2023	12641	Southeast Tx Gov't ...		-38.55	-24,324.65
Check	02/15/2023	12651	ERS - Texas Social ...		-35.00	-24,359.65
Check	02/15/2023	12648	West Jefferson Co. ...		-34.77	-24,394.42
Check	02/15/2023	12652	Allison Getz - Tax A...		-7.50	-24,401.92
Total Checks and Payments					-24,401.92	-24,401.92
Deposits and Credits - 10 items						
Transfer	02/28/2022				3,492.21	3,492.21
Deposit	06/30/2022				1,127.23	4,619.44
Check	07/12/2022	12436	PAYROLL ACCOUNT		0.00	4,619.44
Check	07/14/2022	12438	County Treasurer, Li...		0.00	4,619.44
Check	07/28/2022	12457	M & D Supply		0.00	4,619.44
Payment	07/28/2022	8770 ...	Joel Levingston, Jr.		760.38	5,379.82
Deposit	07/31/2022				1,772.43	7,152.25
Deposit	08/31/2022				2,500.42	9,652.67

DRAINAGE DISTRICT No. 3
Reconciliation Detail
M & O - ALLEGIANCE BANK, Period Ending 02/20/2023

Type	Date	Num	Name	Clr	Amount	Balance
Check	09/29/2022	12525	Amwins Group Bene...		0.00	9,652.67
Deposit	11/01/2022				18,358.61	28,011.28
Total Deposits and Credits					28,011.28	28,011.28
Total Uncleared Transactions					3,609.36	3,609.36
Register Balance as of 02/20/2023					348,322.22	1,789,873.31
New Transactions						
Checks and Payments - 8 items						
Check	02/28/2023	12655	PAYROLL ACCOUNT		-12,163.50	-12,163.50
Check	02/28/2023	12656	Amwins Group Bene...		-5,258.00	-17,421.50
Liability Check	02/28/2023	ACH	PAYROLL TAX LIA...		-4,255.86	-21,677.36
Check	02/28/2023	ACH	Texas County & Dist...		-1,356.04	-23,033.40
Check	02/28/2023	12658	Entergy		-410.70	-23,444.10
Check	02/28/2023	12657	Windstream		-301.37	-23,745.47
Check	02/28/2023	12659	Jux Technologies		-37.50	-23,782.97
Check	02/28/2023	12660	Allison Getz - Tax A...		-7.50	-23,790.47
Total Checks and Payments					-23,790.47	-23,790.47
Deposits and Credits - 1 item						
Transfer	02/28/2023				2,774.93	2,774.93
Total Deposits and Credits					2,774.93	2,774.93
Total New Transactions					-21,015.54	-21,015.54
Ending Balance					327,306.68	1,768,857.77

DRAINAGE DISTRICT No. 3
Reconciliation Summary
M & O - ALLEGIANCE BANK, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	1,786,263.95
Cleared Transactions	
Checks and Payments - 21 items	-41,991.78
Deposits and Credits - 1 item	1,672.84
	<u>-40,318.94</u>
Total Cleared Transactions	
Cleared Balance	<u><u>1,745,945.01</u></u>
Uncleared Transactions	
Checks and Payments - 6 items	-6,200.61
Deposits and Credits - 11 items	30,786.21
	<u>24,585.60</u>
Total Uncleared Transactions	
Register Balance as of 02/28/2023	<u><u>1,770,530.61</u></u>
Ending Balance	1,770,530.61

DRAINAGE DISTRICT No. 3
Reconciliation Detail
M & O - ALLEGIANCE BANK, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,786,263.95
Cleared Transactions						
Checks and Payments - 21 items						
Check	02/15/2023	12636	Southeast Tx Gov't ...	X	-16,939.73	-16,939.73
Check	02/15/2023	12643	Office Depot	X	-2,879.51	-19,819.24
Check	02/15/2023	12644	First National Bank ...	X	-1,529.23	-21,348.47
Check	02/15/2023	12645	Stratton, Inc. - West...	X	-552.98	-21,901.45
Check	02/15/2023	12646	Centerpoint Energy	X	-430.33	-22,331.78
Check	02/15/2023	12638	Waukesha-Pearce I...	X	-343.65	-22,675.43
Check	02/15/2023	12642	Gulfway Lumber Co...	X	-295.00	-22,970.43
Check	02/15/2023	12647	AT & T	X	-291.84	-23,262.27
Check	02/15/2023	12639	SAM'S CLUB	X	-188.45	-23,450.72
Check	02/15/2023	12637	Warren Equipment ...	X	-89.64	-23,540.36
Check	02/15/2023	12650	Jux Technologies	X	-74.00	-23,614.36
Check	02/15/2023	12649	Hamshire Waste	X	-68.00	-23,682.36
Check	02/15/2023	12641	Southeast Tx Gov't ...	X	-38.55	-23,720.91
Check	02/15/2023	12651	ERS - Texas Social ...	X	-35.00	-23,755.91
Check	02/15/2023	12648	West Jefferson Co. ...	X	-34.77	-23,790.68
Check	02/15/2023	12652	Allison Getz - Tax A...	X	-7.50	-23,798.18
Check	02/28/2023	12655	PAYROLL ACCOUNT	X	-12,163.50	-35,961.68
Liability Check	02/28/2023	ACH	PAYROLL TAX LIA...	X	-4,255.86	-40,217.54
Check	02/28/2023	ACH	Texas County & Dist...	X	-1,356.04	-41,573.58
Check	02/28/2023	12658	Entergy	X	-410.70	-41,984.28
Check	02/28/2023	12660	Allison Getz - Tax A...	X	-7.50	-41,991.78
Total Checks and Payments					-41,991.78	-41,991.78
Deposits and Credits - 1 item						
Deposit	02/28/2023			X	1,672.84	1,672.84
Total Deposits and Credits					1,672.84	1,672.84
Total Cleared Transactions					-40,318.94	-40,318.94
Cleared Balance					-40,318.94	1,745,945.01
Uncleared Transactions						
Checks and Payments - 6 items						
Check	03/30/2022	12334	DEBBIE PIERSON		-45.00	-45.00
Check	11/30/2022	12583	SAM'S CLUB		-78.74	-123.74
Check	02/15/2023	12653	Winnie Welding Wor...		-480.00	-603.74
Check	02/28/2023	12656	Amwins Group Bene...		-5,258.00	-5,861.74
Check	02/28/2023	12657	Windstream		-301.37	-6,163.11
Check	02/28/2023	12659	Jux Technologies		-37.50	-6,200.61
Total Checks and Payments					-6,200.61	-6,200.61
Deposits and Credits - 11 items						
Transfer	02/28/2022				3,492.21	3,492.21
Deposit	06/30/2022				1,127.23	4,619.44
Check	07/12/2022	12436	PAYROLL ACCOUNT		0.00	4,619.44
Check	07/14/2022	12438	County Treasurer, Li...		0.00	4,619.44
Check	07/28/2022	12457	M & D Supply		0.00	4,619.44
Payment	07/28/2022	8770 ...	Joel Levingston, Jr.		760.38	5,379.82
Deposit	07/31/2022				1,772.43	7,152.25
Deposit	08/31/2022				2,500.42	9,652.67
Check	09/29/2022	12525	Amwins Group Bene...		0.00	9,652.67
Deposit	11/01/2022				18,358.61	28,011.28
Transfer	02/28/2023				2,774.93	30,786.21
Total Deposits and Credits					30,786.21	30,786.21
Total Uncleared Transactions					24,585.60	24,585.60
Register Balance as of 02/28/2023					-15,733.34	1,770,530.61
Ending Balance					-15,733.34	1,770,530.61

DRAINAGE DISTRICT No. 3
Reconciliation Summary
PAYROLL - ALLEGIANCE BANK, Period Ending 02/20/2023

	Feb 20, 23	
Beginning Balance		34,972.50
Cleared Transactions		
Checks and Payments - 6 items	-20,217.70	
Deposits and Credits - 2 items	9,691.23	
Total Cleared Transactions	-10,526.47	
Cleared Balance		24,446.03
Uncleared Transactions		
Checks and Payments - 3 items	-5,283.11	
Total Uncleared Transactions	-5,283.11	
Register Balance as of 02/20/2023		19,162.92
New Transactions		
Checks and Payments - 10 items	-12,637.32	
Deposits and Credits - 1 item	12,163.50	
Total New Transactions	-473.82	
Ending Balance		18,689.10

DRAINAGE DISTRICT No. 3
Reconciliation Detail
PAYROLL - ALLEGIANCE BANK, Period Ending 02/20/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						34,972.50
Cleared Transactions						
Checks and Payments - 6 items						
Paycheck	01/31/2023	8799	Folsom, Fred L	X	-13,675.06	-13,675.06
Paycheck	02/15/2023	ACH	Gonzales, Richard A.	X	-1,783.18	-15,458.24
Paycheck	02/15/2023	ACH	Lugo, Baldemero	X	-1,640.55	-17,098.79
Paycheck	02/15/2023	ACH	Verret, Shanna J	X	-1,561.06	-18,659.85
Paycheck	02/15/2023	ACH	Lavergne, Ruffus J	X	-1,457.85	-20,117.70
Liability Check	02/15/2023	A CH	NACO	X	-100.00	-20,217.70
Total Checks and Payments					-20,217.70	-20,217.70
Deposits and Credits - 2 items						
Deposit	02/15/2023			X	9,638.50	9,638.50
Deposit	02/20/2023			X	52.73	9,691.23
Total Deposits and Credits					9,691.23	9,691.23
Total Cleared Transactions					-10,526.47	-10,526.47
Cleared Balance					-10,526.47	24,446.03
Uncleared Transactions						
Checks and Payments - 3 items						
Transfer	02/28/2022				-3,492.21	-3,492.21
Liability Check	02/15/2023	8801	Southeast Tx Gov't ...		-1,612.01	-5,104.22
Liability Check	02/15/2023	8800	County Treasurer, Li...		-178.89	-5,283.11
Total Checks and Payments					-5,283.11	-5,283.11
Total Uncleared Transactions					-5,283.11	-5,283.11
Register Balance as of 02/20/2023					-15,809.58	19,162.92
New Transactions						
Checks and Payments - 10 items						
Transfer	02/28/2023				-2,774.93	-2,774.93
Paycheck	02/28/2023	ACH	Lavergne, Ruffus J		-2,611.99	-5,386.92
Paycheck	02/28/2023	ACH	Verret, Shanna J		-1,953.55	-7,340.47
Paycheck	02/28/2023	ACH	Gonzales, Richard A.		-1,783.18	-9,123.65
Paycheck	02/28/2023	ACH	Lugo, Baldemero		-1,640.65	-10,764.30
Liability Check	02/28/2023	ACH	Texas County & Dist...		-1,354.11	-12,118.41
Paycheck	02/28/2023	ACH	Boykin, Reginald C		-281.75	-12,400.16
Liability Check	02/28/2023	ACH	NACO		-100.00	-12,500.16
Paycheck	02/28/2023	ACH	Levingston, Jr., Joel E		-68.58	-12,568.74
Paycheck	02/28/2023	ACH	Rose, Frank R		-68.58	-12,637.32
Total Checks and Payments					-12,637.32	-12,637.32
Deposits and Credits - 1 item						
Deposit	02/28/2023				12,163.50	12,163.50
Total Deposits and Credits					12,163.50	12,163.50
Total New Transactions					-473.82	-473.82
Ending Balance					-16,283.40	18,689.10

DRAINAGE DISTRICT No. 3
Reconciliation Summary
PAYROLL - ALLEGIANCE BANK, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	24,446.03
Cleared Transactions	
Checks and Payments - 11 items	-11,653.29
Deposits and Credits - 2 items	12,185.49
	<u>532.20</u>
Total Cleared Transactions	<u>532.20</u>
Cleared Balance	<u><u>24,978.23</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-6,267.14
	<u>-6,267.14</u>
Total Uncleared Transactions	<u>-6,267.14</u>
Register Balance as of 02/28/2023	<u><u>18,711.09</u></u>
Ending Balance	18,711.09

DRAINAGE DISTRICT No. 3
Reconciliation Detail
PAYROLL - ALLEGIANCE BANK, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						24,446.03
Cleared Transactions						
Checks and Payments - 11 items						
Liability Check	02/15/2023	8801	Southeast Tx Gov't ...	X	-1,612.01	-1,612.01
Liability Check	02/15/2023	8800	County Treasurer, Li...	X	-178.89	-1,790.90
Paycheck	02/28/2023	ACH	Lavergne, Ruffus J	X	-2,611.99	-4,402.89
Paycheck	02/28/2023	ACH	Verret, Shanna J	X	-1,953.55	-6,356.44
Paycheck	02/28/2023	ACH	Gonzales, Richard A.	X	-1,783.18	-8,139.62
Paycheck	02/28/2023	ACH	Lugo, Baldemero	X	-1,640.65	-9,780.27
Liability Check	02/28/2023	ACH	Texas County & Dist...	X	-1,354.11	-11,134.38
Paycheck	02/28/2023	ACH	Boykin, Reginald C	X	-281.75	-11,416.13
Liability Check	02/28/2023	ACH	NACO	X	-100.00	-11,516.13
Paycheck	02/28/2023	ACH	Rose, Frank R	X	-68.58	-11,584.71
Paycheck	02/28/2023	ACH	Levingston, Jr., Joel E	X	-68.58	-11,653.29
Total Checks and Payments					-11,653.29	-11,653.29
Deposits and Credits - 2 items						
Deposit	02/28/2023			X	21.99	21.99
Deposit	02/28/2023			X	12,163.50	12,185.49
Total Deposits and Credits					12,185.49	12,185.49
Total Cleared Transactions					532.20	532.20
Cleared Balance					532.20	24,978.23
Uncleared Transactions						
Checks and Payments - 2 items						
Transfer	02/28/2022				-3,492.21	-3,492.21
Transfer	02/28/2023				-2,774.93	-6,267.14
Total Checks and Payments					-6,267.14	-6,267.14
Total Uncleared Transactions					-6,267.14	-6,267.14
Register Balance as of 02/28/2023					-5,734.94	18,711.09
Ending Balance					-5,734.94	18,711.09

DRAINAGE DISTRICT NO. 3
Jefferson County, Texas

2022-23 BUDGET AMENDMENTS
March 22, 2023

EXPENSES MOVE FROM	AMOUNT	EXPENSES MOVE TO	AMOUNT
MATERIALS & SUPPLIES		MISCELLANEOUS SERVICES	
3080 - Steel Angle Iron Rods, Etc	1,000.00	3077 - Computer Supplies	1,000.00
MISCELLANEOUS SERVICES			
5055 - Contract Aerial Spraying	<u>600.00</u>	5036 - Treasurer Commission	<u>600.00</u>
TOTAL	1,600.00	TOTAL	\$1,600.00

EQUIPMENT PLAN FOR DD3

TO PURCHASE IMMEDIATELY

- Mulcher/Grinder Head for Trackhoe
- Kubota UTV
- 75 Gal Spray Tank
- Security Cameras
- Electric Gate

2 YEAR PLAN

- Purchase Longstick Trackhoe
- (2) Kubota Tractors

EQUIPMENT TO SALE

- Alkota Pressure Washer
- 322 Cat Excavator
- Grapple Bucket
- Cat 322 BL Bucket
- Modern 72" Grapple
- Cat Hoe Thumb
- Komatsu Dozer D61EX-1550
- 300 Gallon Spray Rig
- Mx401 Mower Head for Excavator
- Diamond Attachment 50" Excavator Mower
- 32' Dutch Trailer
- Miscellaneous Items (cable, scrap metal, etc)

DRAINAGE DISTRICT NO. 3

Jefferson County, Texas

BUDGET ITEM REVISIONS TO ACCOMMODATE UPDATES

STAFF, EQUIPMENT & FACILITY

FROM	2023 BUDGETED AMOUNT	TO	Amount
Salaries			
	\$38,000.00	1015- Extra Help	\$17-22/Hour
Materials & Supplies			
3084 – Minor Equipment	\$10,000.00	3084 – 75-gal Spray Rig for Side x Side	\$4405.00
Miscellaneous Services			
5054 Contract Aerial Spraying	\$16,000.00	New Line Items	
5055 Contract Spraying	\$18,000.00	5010 – Contract Temporary Labor	
		Advanced Staffing	Rate of Pay x 36%
		Savard Personnel Group	Rate of Pay x 1.5
		5011 – Contract Janitorial Services	
		Long Star Services	\$1400.00 Deep Clean \$350.00 Bi-Monthly Cleaning
Capital Outlay			
6014 – Building & Structures	\$41,000.00	Electric Gate	
		A1 AMERICAN FENCE CO	\$17,820.00
		A1 MAIDA FENCE CO	\$8,797.00
		Security Cameras	
		TEXAS FIRE & COMMUNICATIONS	\$10,115.00
		ADVANCED COMMUNICATIONS	\$7,143.00
		Side by Side	
6011 - Machinery & Equipment	\$100,000.00	Kubota Side x Side RTV X900 W/TOP	\$17,871.72
		Kubota Side x Side RTV X1120 W/TOP	\$17,571.07
		Beaumont Tractor	