



BOARD OF COMMISSIONERS
Frank R. Rose, Chairman
Reggie Boykin, Secretary
Jay Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

NOVEMBER 15, 2023

7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **NOVEMBER 15, 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.

I. Call to order and take roll.

II. Announcement:

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

III. Public Comments

At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.

IV. Approve Minutes from OCTOBER 18, 2023 meeting.

V. Office Update

- A. Review and Accept Regular District Bills October 30 to November 15, 2023
- B. Review and Accept Monthly Financial Reports
- C. Review and Accept Monthly Insurance Summary
- D. Consider and Approve appointing someone as subagent authorized representative for the District. This person will sign and submit TWDB FMA grants the grant on behalf of the District.
- E. Present information on the new insurance benefits for vision and dental.
- G. Executive Session – *See footnote 1*
- H. Consider and take action, if any, on items discussed in Executive Session

VI. Equipment/Project Update

- A. Equipment Update –
 - 1. Discuss Vendors for purchase of Mini X through the Buy Board Program
- B. Project Update
 - New Construction Updates** – Meeting with County Engineers on October 31, 2023 on the following constructions project
 - 1. Longhorn RV Park – Wilber Rd
 - 2. AGY RV Park – Hwy 73

VI. Equipment/Project Update (cont)

Completed Projects

1. J. Levingston – Camellia Dr

Projects in Progress

1. R. Byerly –Ditch 318-1 - Englin Rd
3. V. Wright – Ditch 308 - Vincent Rd
4. B. Bundick – Vincent Rd
5. Sandra Sherman – Hwy 124 – Ditch 750

Upcoming Projects

1. B. Fischer – Wise Rd
2. N. Mitchell – E. Hamshire Rd
3. C. Rollins – Coon Rd
4. Labelle Properties Hwy 73 – Ditch 750-B
5. Kade Broussard – Wilber Rd – Ditch 124 & 110
6. W. Wilber – Wilber Rd – Ditch 750C

VII. New Business

A. Meeting Updates

1. Dunn Subdivision, October 18, 2023, 9:30am – District Office
2. Dade Phelan Reception – October 19, 2023 5:30-7:30pm-Griffith Ranch

B. Board Comments

C. Set Next Meeting Date

¹ The District reserves the right to adjourn into executive session at any time during the course of this meeting as authorized by the Texas Open meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Commissioners of Jefferson County Drainage District No. 3 is a true and correct copy of said Notice at a place convenient and readily accessible to the general public at all times in its administrative office at 24460 Hwy 124, Hamshire, Texas. This notice can also be viewed via the District's website at <http://jcdd3.org>. This notice remained so posted continuously for at least 72 hours immediately preceding the scheduled time of said Meeting. And further, that a true and correct copy of said notice was furnished to the County Clerk of Jefferson County for posting in the Jefferson County Courthouse.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on October 12, 2023.

JEFFERSON COUNTY DRAINAGE DISTRICT No. 3

By: _____

Frank R. Rose, Chairman

NOTICE OF MEETING AND AGENDA
NOVEMBER 15, 2023 – 7:30 A.M.

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 20____ at _____.m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the _____ day of _____, 20_____.

By: _____
Jefferson County Clerk

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622