



**BOARD OF COMMISSIONERS**  
Frank R. Rose, Chairman  
Reggie Boykin, Secretary  
Jay Levingston, Jr., Commissioner

## NOTICE OF MEETING AND AGENDA

**BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3**  
**JEFFERSON COUNTY, TEXAS**

**JUNE 28, 2023**

**7:30 A.M.**

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **28<sup>th</sup> JUNE 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

**Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.**

### **Budget Workshop – General Discussion of upcoming budget items FY2023-24**

- I. **Call to order and take roll.**
- II. **Announcement:**  
This Commissioner's meeting is being recorded for the purpose of transcribing minutes.
- III. **Public Comments**  
*At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.*
- IV. **Approve Minutes from MAY 10, 2023 meeting.**
- V. **Office Update**
  - A. Review and Accept Regular District Bills May 30 to June 15, 2023
  - B. Review and Accept Monthly Financial Reports
  - C. Review and Accept Monthly Insurance Summary
  - D. Consider and possible approve a Resolution to Amend the Jefferson County Subdivision and Development Regulations regarding *Recreational Vehicle Rental Communities* pursuant to Texas Local Government Code, Section 232, Chapter 341 and 343, Texas Health and Safety Code, TCEQ rules in 30 TAC Chapters 210, 285, 290, 305, 317 and NFIP authorization in Texas Water Code 16.315
  - E. Consider and possible approve a Resolution to Amend the Jefferson County Subdivision and Development Regulations regarding *Mobile Home Rental Communities* pursuant to Texas Local Government Code, Section 232, Chapter 341 and 343, Texas Health and Safety Code, TCEQ rules in 30 TAC Chapters 210, 285, 290, 305, 317 and NFIP authorization in Texas Water Code 16.315
  - F. Discuss and Consider hiring an Engineer firm to represent the District and to write a Drainage Criteria Manual for the District
  - G. Executive Session – *See footnote 1*
  - H. Consider and take action, if any, on items discussed in Executive Session

VI. **Equipment/Project Update**

A. Equipment Update

1. Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items. Scrap metal property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the District.
2. Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc. The auction is scheduled for Saturday, July 8, 2023 at 9:00 am. *(1) 2008 Kubota Tractor, (3) Power Tilt Attachments, (2) 1000 gal fuel tank, (1) 500 gal fuel tank*
3. Consider and possibly approve the IFB 23-0628/SV for a new 100 HP 4WD tractor w/ Hydraulic Shuttle Transmission & ROPS.
4. Consider and possibly approve going out for bids on a new Mulcher Head for 240 Trackhoe.

B. Project Update

**Projects Completed**

1. P. Deiss – Shellhammer to Englin Rd
2. A. Permenter – Needmore Rd
3. D. Clubb Big Hill Rd

**Projects in Progress**

1. R. Byerly – Englin Rd
2. V. Wright – Vincent Rd
3. B. Bundick – Vincent Rd
4. K. Ackel – Vincent Rd

**Upcoming Projects**

1. D. Phend – Hwy 73
2. B. Fischer – Wise Rd
3. N. Mitchell – E. Hamshire Rd
4. C. Rollins – Coon Rd
5. S. Salazar – Wilber Rd

VII. **New Business**

- A. Meeting Updates – County Engineers, May 31, 2023
- B. Board Comments – 2023 Preliminary Taxable Value Report for May 25, 2023 is estimated net taxable value of \$295,180,253.00 an increase of \$12,149,466.00 from April.
- C. Set Next Meeting Date

**NOTICE OF MEETING AND AGENDA**  
**JUNE 28, 2023– 7:30 A.M.**

<sup>1</sup> The District reserves the right to adjourn into executive session at any time during the course of this meeting as authorized by the Texas Open meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

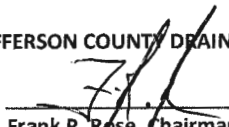
- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Commissioners of Jefferson County Drainage District No. 3 is a true and correct copy of said Notice at a place convenient and readily accessible to the general public at all times in its administrative office at 24460 Hwy 124, Hamshire, Texas. This notice can also be viewed via the District's website at <http://jcdd3.org>. This notice remained so posted continuously for at least 72 hours immediately preceding the scheduled time of said Meeting. And further, that a true and correct copy of said notice was furnished to the County Clerk of Jefferson County for posting in the Jefferson County Courthouse.

**The notice for this meeting was posted in compliance with the Texas Open Meeting Act on June 22, 2023.**

**JEFFERSON COUNTY DRAINAGE DISTRICT No. 3**

By: \_\_\_\_\_

  
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_

Jefferson County Clerk

**Return File Copy To:** Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622