

DRAINAGE DISTRICT NO. 3  
Jefferson County, Texas

MINUTES OF MEETING

APRIL 20, 2022

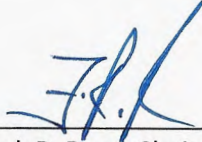
7:30 A.M.

A meeting was held April 20, 2022, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. All commissioners were present.

1. Meeting was called to order at 7:30 A.M. by Secretary Frank R. Rose. He announced that this meeting was being recorded for the purpose of transcribing the minutes.
2. Minutes of previous meeting were read and approved.
3. Office Update -
  - A. The Board acknowledged the appointment of Joel E. Levingston, Jr., as Commissioner to replace retiring Chairman LeRoy McCall, Jr. Motion was made by Commissioner Boykin and seconded by Commissioner Levingston to appoint Commissioner Frank R. Rose as Chairman of the Board of Commissioners for the District. All voted AYE.  
Motion was made by Commissioner Levingston and seconded by Chairman Rose to appoint Commissioner Boykin as Secretary of the Board of Commissioners for the District. All voted AYE.
  - B. Commissioners reviewed the districts regular check written March 30 and April 15, 2022
  - C. Commissioners reviewed the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,667,674.12 a decrease of \$81,900.46, from last month.
  - D. Commissioners reviewed the monthly insurance summary which showed a loss of \$77,366.28 for active employees and a profit of \$2942.71 on retirees.
  - E. Motion was made by Commissioner Levingston and seconded by Commissioner Boykin to approve a budget amendment and move \$1,000 from 5029 Attorney Fees to 5074 Auditor Fees. All voted AYE
  - F. There was no executive session
4. Project/Equipment Update –
  - A. Equipment Update
    1. Superintendent Folsom reported that repairs are still being done on trackhoe.
    2. The mini-x has been repaired
  - B. Project Update –
    1. Superintendent Folsom reported that the Deaton crossing on the ditch has been completed.
    2. Superintendent Folsom also reported that the work on Ranjit/Cherian ditch & Shellhammer outfall ditch has been completed.
    3. Superintendent Folsom reported that the work is in progress on Leger Property on Wilber Rd and the Taylor Property ditch on E. Hamshire Rd.
    4. Superintendent Folsom reported that the Rose Ditch still needs some property access agreements signed to be able to get started.

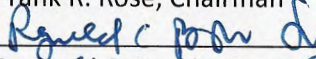
5. New Business –

- A. No Meeting Updates
- B. Board Comments – Superintendent Folsom reported that the property is being cleared and developed on Wise Rd cannot be subdivided.
- C. Next regular meeting date was set for Wednesday, May 18, 2022 at 7:30 a.m.  
With no further business, meeting adjourned at 8:05a.m.



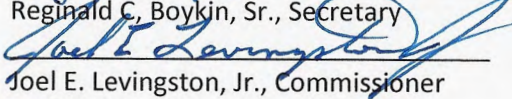
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Frank R. Rose, Chairman



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Reginald C. Boykin, Sr., Secretary



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Joel E. Levingston, Jr., Commissioner

**DRAINAGE DISTRICT No. 3**  
**Jefferson County, Texas**

**Maintaince Operations Fund**  
**Expenditures**

DATE	CHECK NO	PAYEE	AMOUNT	DESCRIPTION
03/22/2022	12331	Small Town Vinyl	174.00	Sundry
03/30/2022	12332	PAYROLL ACCOUNT	13,888.50	Transfer Account
03/30/2022	ACH	Texas County & District Retirement System	2,148.07	Retirement
03/30/2022	12333	JESSICA SMITH	90.00	Retirement Contingency
03/30/2022	12334	DEBBIE PIERSON	45.00	Retirement Contingency
03/30/2022	12335	CATTLEMAN'S KITCHEN	55.00	Retirement Contingency
03/30/2022	12336	Fred Folsom	1,211.50	Retirement Contingency
03/30/2022	12337	Gulf Coast Screw & Supply Co.	470.98	Bolts & Nuts
03/30/2022	12338	GREAT LAKES PETROLEUM	4,412.53	Diesel Fuel
03/30/2022	12339	Office Depot	769.02	Office Supplies & Copying Supplies
03/30/2022	12340	Audilet Tractor Sales, Inc.	131.60	Tractor & Mowers
03/30/2022	12341	Mustang Tractor & Equipment	268.68	Equipment Repairs
03/30/2022	12342	Centerpoint Energy	314.81	Natural Gas
03/30/2022	12343	Windstream	292.70	Telephone
03/30/2022	12344	Entergy	333.29	Electricity
03/30/2022	12345	TWCARMF	161.00	Insurance Property
03/30/2022	12346	Coastal Welding Supply	190.00	Equipment Rental
03/30/2022	12347	Winnie Welding Works	800.00	Equipment Rental
03/30/2022	12348	Funchess, Mills, White & Co.	6,070.85	Independent Auditor Fees
			<b>31,827.53</b>	
04/13/2022	12349	PAYROLL ACCOUNT	11,565.50	Salaries
04/13/2022	12350	Southeast Tx Gov't Employees Benefit Pool	13,866.40	Insurance
04/13/2022	12351	County Treasurer, Life Insurance	35.69	Insurance
04/13/2022	12352	Jerry Faye's Floral Art	75.00	Retirement Wage Contingency
04/13/2022	12353	Shanna Verret	47.40	Retirement Wage Contingency
04/13/2022	12354	SAM'S CLUB	202.89	Retirement Wage Contingency
04/13/2022	12355	Tractor Supply Company	280.52	Hardware
04/13/2022	12356	VOID		
04/13/2022	12357	M & D Supply	84.98	Medical & Safety
04/13/2022	12358	O'Reilly	12.99	Tools
04/13/2022	12359	Centerpoint Energy	225.87	Natural Gas
04/13/2022	12360	AT & T	118.54	Telephone
04/13/2022	12361	West Jefferson Co. MWD	27.67	Water & Sewer
04/13/2022	12362	Hamshire Waste	68.00	Garbage Waste Disposal
04/13/2022	12363	Jux Technologies	68.00	Dues & Subscriptions
04/14/2022	12364	Farm & Home Supply	11.60	Bolts Nuts & Screws
			<b>26,691.05</b>	
		<b>TOTAL EXPENDITURES</b>	<b>58,518.58</b>	

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
**March 2022**

	Mar 22	Budget	Oct '21 - Mar 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>REVENUES</b>					
101 - Current Taxes	7,515.88	51,791.42	588,149.89	310,748.48	621,497.00
102 - Delinquent Taxes	365.24	666.67	8,820.20	3,999.98	8,000.00
103 - Interest	367.43	83.33	1,362.73	500.02	1,000.00
104 - Rendition Penalty	0.00	0.00	0.00	0.00	0.00
106 - Miscellaneous	4,830.00	0.00	6,564.34	0.00	0.00
<b>Total REVENUES</b>	<u>13,078.55</u>	<u>52,541.42</u>	<u>604,897.16</u>	<u>315,248.48</u>	<u>630,497.00</u>
<b>Total Income</b>	<u>13,078.55</u>	<u>52,541.42</u>	<u>604,897.16</u>	<u>315,248.48</u>	<u>630,497.00</u>
<b>Gross Profit</b>	13,078.55	52,541.42	604,897.16	315,248.48	630,497.00
<b>Expense</b>					
<b>1 - SALARIES</b>					
1002 - Clerical	4,077.00	4,078.00	24,462.00	24,468.00	48,936.00
1009 - Dept Head / Foreman	6,212.00	6,212.42	37,272.00	37,274.48	74,549.00
1010 - Commissioners	900.00	900.00	5,400.00	5,400.00	10,800.00
1015 - Extra Help	0.00	3,166.67	0.00	18,999.98	38,000.00
1048 - Equipment Operators/Asst	12,528.00	13,388.33	45,996.60	80,330.02	160,660.00
<b>Total 1 - SALARIES</b>	<u>23,717.00</u>	<u>27,745.42</u>	<u>113,130.60</u>	<u>166,472.48</u>	<u>332,945.00</u>
<b>2 - FRINGE BENEFITS</b>					
2001 - FICA Expenses	1,853.34	2,472.08	8,757.29	14,832.52	29,665.00
2002 - Retirement	2,148.07	2,784.17	9,902.83	16,704.98	33,410.00
2003 - Insurance	13,573.24	21,255.42	88,730.12	127,532.48	255,065.00
2004 - Worker's Compensation	0.00	916.67	0.00	5,499.98	11,000.00
2006 - Auto Allowance	1,650.00	1,650.00	9,900.00	9,900.00	19,800.00
2007 - Retirement Wage Contg	1,401.50	2,916.67	1,501.07	17,499.98	35,000.00
2008 - Health Ins. Savings Acct	1,130.19	1,000.00	1,130.19	6,000.00	12,000.00
<b>Total 2 - FRINGE BENEFITS</b>	<u>21,756.34</u>	<u>32,995.01</u>	<u>119,921.50</u>	<u>197,969.94</u>	<u>395,940.00</u>
<b>3 - MATERIALS &amp; SUPPLIES</b>					
3006 Batteries	0.00	250.00	347.83	1,500.00	3,000.00
3008 Bolts Nuts Nails & Screws	470.98	83.33	738.73	500.02	1,000.00
3009 Antifreeze & Coolant	0.00	166.67	44.85	999.98	2,000.00
3010 Books & Printed Matter	0.00	416.67	0.00	2,499.98	5,000.00
3012 Prints, Maps & Etc	0.00	83.33	0.00	500.02	1,000.00
3014 Chains & Hooks	0.00	66.67	0.00	399.98	800.00
3016 Chemicals Weed Control	0.00	2,166.67	0.00	12,999.98	26,000.00
3018 Cleaners & Solvents	0.00	125.00	0.00	750.00	1,500.00
3020 Metal Culvert Pipe	0.00	4,166.67	8,126.88	24,999.98	50,000.00
3022 Copying Supplies	506.56	166.67	506.56	999.98	2,000.00
3027 Electrical Supplies	0.00	250.00	0.00	1,500.00	3,000.00

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
**March 2022**

	Mar 22	Budget	Oct '21 - Mar 22	YTD Budget	Annual Budget
3030 Fencing Material	0.00	541.67	0.00	3,249.98	6,500.00
3032 Concrete, Sand, Aggregat	0.00	833.33	0.00	5,000.02	10,000.00
3034 Diesel Fuel	4,412.53	3,333.33	6,989.37	20,000.02	40,000.00
3036 Diesel Fuel ON ROAD	0.00	1,500.00	1,611.63	9,000.00	18,000.00
3037 Gasoline	0.00	583.33	0.00	3,500.02	7,000.00
3040 Hardware - Misc	48.28	250.00	229.62	1,500.00	3,000.00
3041 Hose & Fittings & Filters	96.20	833.33	491.00	5,000.02	10,000.00
3048 Lumber, Timbers, Rope	0.00	208.33	0.00	1,250.02	2,500.00
3050 Medical & Safety	0.00	250.00	45.54	1,500.00	3,000.00
3051 Motor Oil & Grease	0.00	833.33	0.00	5,000.02	10,000.00
3056 Paint & Brushes	0.00	83.33	0.00	500.02	1,000.00
3072 Rope Wire Manila & Burlap	0.00	66.67	0.00	399.98	800.00
3073 Spare Parts, Heavy Equip	0.00	83.33	0.00	500.02	1,000.00
3077 Computer Supplies	0.00	125.00	54.11	750.00	1,500.00
3078 Office Supplies	262.46	208.33	868.45	1,250.02	2,500.00
3080 Steel Angle Iron Rods, Etc	0.00	208.33	0.00	1,250.02	2,500.00
3083 Tires & Tubes	0.00	750.00	0.00	4,500.00	9,000.00
3084 Minor Equipment	0.00	833.33	366.57	5,000.02	10,000.00
3095 Welding Supplies	0.00	166.67	31.98	999.98	2,000.00
3099 Sundry	282.47	166.67	348.61	999.98	2,000.00
<b>Total 3 - MATERIALS &amp; SUPPLIES</b>	<b>6,079.48</b>	<b>19,799.99</b>	<b>20,801.73</b>	<b>118,800.06</b>	<b>237,600.00</b>
<b>4 - MAINTENANCE &amp; UTILITES</b>					
4001 Cooling and Heating	0.00	83.33	0.00	500.02	1,000.00
4009 Building & Structure	216.80	291.67	216.80	1,749.98	3,500.00
4010 Tractors & Mowers	131.60	1,041.67	1,402.05	6,249.98	12,500.00
4011 Equipment Repairs	4,819.37	3,333.34	13,856.04	19,999.96	40,000.00
4013 Marine Craft	0.00	166.67	0.00	999.98	2,000.00
4014 - Auto - Truck	0.00	250.00	42.99	1,500.00	3,000.00
4015 Communication Equip	0.00	125.00	95.85	750.00	1,500.00
4020 Miscellaneous	0.00	41.67	0.00	249.98	500.00
4030 Tools	0.00	250.00	141.54	1,500.00	3,000.00
4051 Freight	0.00	25.00	0.00	150.00	300.00
4052 Postage	0.00	41.67	337.66	249.98	500.00
4053 Natural Gas/Butane	314.81	308.33	1,051.28	1,850.02	3,700.00
4054 Telephone	411.25	500.00	2,863.88	3,000.00	6,000.00
4056 Electricity	333.29	500.00	1,657.34	3,000.00	6,000.00
4057 Water & Sewer	27.67	166.67	166.02	999.98	2,000.00
4058 Garbage Waste Disposal	68.00	100.00	408.00	600.00	1,200.00
<b>Total 4 - MAINTENANCE &amp; UTILITES</b>	<b>6,322.79</b>	<b>7,225.02</b>	<b>22,239.45</b>	<b>43,349.88</b>	<b>86,700.00</b>

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
**March 2022**

	Mar 22	Budget	Oct '21 - Mar 22	YTD Budget	Annual Budget
<b>5 - MISCELLANEOUS SERVICES</b>					
5009 Professional Services	0.00	833.33	736.56	5,000.02	10,000.00
5021 Dues & Subscriptions	68.00	208.33	622.26	1,250.02	2,500.00
5027 Engineering Fees	0.00	833.33	0.00	5,000.02	10,000.00
5028 Assessor/Collector Fees	0.00	166.67	1,440.18	999.98	2,000.00
5029 Attorney Fees	0.00	833.33	0.00	5,000.02	10,000.00
5031 Filing, Records & Photos	0.00	8.33	0.00	50.02	100.00
5032 Accounting Services	0.00	41.67	0.00	249.98	500.00
5036 Treasurer Commision	0.00	83.33	0.00	500.02	1,000.00
5038 Supplemenal Tax Refunds	0.00	166.67	0.00	999.98	2,000.00
5040 Insurance Autos & Trucks	0.00	500.00	0.00	3,000.00	6,000.00
5041 Insurance Property	161.00	291.67	161.00	1,749.98	3,500.00
5043 Insurance General Liab	0.00	166.67	0.00	999.98	2,000.00
5044 Insurance Official Liab	0.00	166.67	0.00	999.98	2,000.00
5045 Bonds Surety & Notary	0.00	83.33	290.00	500.02	1,000.00
5053 Equipment Rental	1,790.00	1,250.00	3,230.00	7,500.00	15,000.00
5054 Contract Aerial Spraying	0.00	1,333.33	0.00	8,000.02	16,000.00
5055 Contract Spraying	0.00	1,500.00	0.00	9,000.00	18,000.00
5062 Travel & Meeting Expense	0.00	66.67	0.00	399.98	800.00
5064 Training & Education	0.00	125.00	0.00	750.00	1,500.00
5074 Independent Auditor Fees	6,070.85	1,458.33	18,070.85	8,750.02	17,500.00
5095 Bank Service Charges	0.00	250.00	109.57	1,500.00	3,000.00
5098 Appraisal District Fees	1,641.80	750.00	3,283.60	4,500.00	9,000.00
5099 Sundry	0.00	83.33	0.00	500.02	1,000.00
<b>Total 5 - MISCELLANEOUS SERVICES</b>	<b>9,731.65</b>	<b>11,199.99</b>	<b>27,944.02</b>	<b>67,200.06</b>	<b>134,400.00</b>
<b>6 - CAPITAL OUTLAY</b>					
6001 Office Machines	0.00	375.00	1,985.48	2,250.00	4,500.00
6002 Excavation Equipment	0.00	25,000.00	0.00	150,000.00	300,000.00
6011 Machinery & Equipment	16,375.00	8,333.33	22,875.00	50,000.02	100,000.00
6014 Building & Structures	0.00	3,416.67	0.00	20,499.98	41,000.00
6022 Furniture & Fixtures	0.00	416.67	837.95	2,499.98	5,000.00
6042 Auto Truck & Trailer	10,996.75	6,666.67	10,996.75	39,999.98	80,000.00
6045 Land/ROW Acquisitions	0.00	416.67	0.00	2,499.98	5,000.00
<b>Total 6 - CAPITAL OUTLAY</b>	<b>27,371.75</b>	<b>44,625.01</b>	<b>36,695.18</b>	<b>267,749.94</b>	<b>535,500.00</b>
<b>Reconciliation Discrepancies</b>	<b>0.00</b>		<b>-0.10</b>		
<b>Total Expense</b>	<b>94,979.01</b>	<b>143,590.44</b>	<b>340,732.38</b>	<b>861,542.36</b>	<b>1,723,085.00</b>
<b>Net Ordinary Income</b>	<b>-81,900.46</b>	<b>-91,049.02</b>	<b>264,164.78</b>	<b>-546,293.88</b>	<b>-1,092,588.00</b>

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
 March 2022

	Mar 22	Budget	Oct '21 - Mar 22	YTD Budget	Annual Budget
Other Income/Expense					
Other Expense					
Transfer Account	0.00		0.00	0.00	0.00
Total Other Expense	0.00		0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	<u>-81,900.46</u>	<u>-91,049.02</u>	<u>264,164.78</u>	<u>-546,293.88</u>	<u>-1,092,588.00</u>

**DRAINAGE DISTRICT No. 3**  
**Statement of Cash Flows**  
March 2022

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	<u>Mar 22</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	-81,900.46
Adjustments to reconcile Net Income to net cash provided by operations:	
EMPLOYEE PAID EXPENSES:202-0902 VOL - LIFE / AD&D	-27.35
Net cash provided by Operating Activities	<u>-81,927.81</u>
Net cash increase for period	-81,927.81
Cash at beginning of period	<u>1,749,601.93</u>
Cash at end of period	<u><u>1,667,674.12</u></u>



GROUP: DD3 Active  
 PERIOD: 1/1/2022-12/31/2022

**SUMMARY REPORT**

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM	NET PROFIT/(LOSS)
January	\$ 72,504.79	97.93%	\$ -	0.00%	\$ -	0.00%	\$ 1,535.44	2.07%	\$ 74,040.23	\$ 6,663.62	\$ 80,703.85	\$ 13,712.75	\$ (66,991.10)
February	\$ 13,847.74	62.66%	\$ -	0.00%	\$ -	0.00%	\$ 8,251.28	37.34%	\$ 22,099.02	\$ 1,988.91	\$ 24,087.93	\$ 13,712.75	\$ (10,375.18)
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
TOTALS	\$ 86,352.53	89.82%	\$ -	0.00%	\$ -	0.00%	\$ 9,786.72	10.18%	\$ 96,139.25	\$ 8,652.53	\$ 104,791.78	\$ 27,425.50	\$ (77,366.28)
MONTHLY AVERAGE	\$ 43,176.27		\$ -		\$ -		\$ 4,893.36		\$ 48,069.63	\$ 4,326.27	\$ 52,395.89	\$ 13,712.75	\$ (38,683.14)
ANNUAL PROJECTIONS	\$ 518,115.18		\$ -		\$ -		\$ 58,720.32		\$ 576,835.50	\$ 51,915.20	\$ 628,750.70	\$ 164,553.00	\$ (464,197.70)
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 8,635.25		\$ -		\$ -		\$ 978.67		\$ 9,613.93				
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 5,397.03		\$ -		\$ -		\$ 611.67		\$ 6,008.70				

GROUP: DD3 Retirees  
 PERIOD: 1/1/2022-12/31/2022

SUMMARY REPORT

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM	NET PROFIT/(LOSS)
January	\$ 346.00	93.26%	\$ -	0.00%	\$ -	0.00%	\$ 25.00	6.74%	\$ 371.00	33.39	\$ 404.39	\$ 1,674.41	\$ 1,270.02
February	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 1.58	100.00%	\$ 1.58	0.14	\$ 1.72	\$ 1,674.41	\$ 1,672.69
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
TOTALS	\$ 346.00	92.87%	\$ -	0.00%	\$ -	0.00%	\$ 26.58	7.13%	\$ 372.58	33.53	\$ 406.11	\$ 3,348.82	\$ 2,942.71
MONTHLY AVERAGE	\$ 173.00		\$ -		\$ -		\$ 13.29		\$ 186.29	\$ 16.77	\$ 203.06	\$ 1,674.41	\$ 1,471.35
ANNUAL PROJECTIONS	\$ 2,076.00		\$ -		\$ -		\$ 159.48		\$ 2,235.48	\$ 201.19	\$ 2,436.67	\$ 20,092.92	\$ 17,656.25
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 173.00		\$ -		\$ -		\$ 13.29		\$ 186.29				
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 173.00		\$ -		\$ -		\$ 13.29		\$ 186.29				

**DRAINAGE DISTRICT NO. 3**  
**Jefferson County, Texas**

**2021-22 BUDGET AMENDMENTS**  
**APRIL 20, 2022**

<b>EXPENSES MOVE FROM</b>	<b>AMOUNT</b>	<b>EXPENSES MOVE TO</b>	<b>AMOUNT</b>
<b>MISCELLANEOUS SERVICES</b>		<b>MISCELLANEOUS SERVICES</b>	
5029 - ATTORNEY FEES	1,000.00	5074 - AUDITOR FEES	1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>TOTAL</b>	<b>\$1,000.00</b>