

MINUTES OF MEETING

JANUARY 19, 2022

7:30 A.M.

A meeting was held January 19, 2022, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. All Commissioners were present. Also present was Carey Malek with Bright Benefits Ins. Co.

1. Meeting was called to order at 7:30 A.M. by Chairman McCall. He announced that this meeting was being recorded for the purpose of transcribing the minutes.

2. Minutes of previous meeting were read and approved.

3. Office Update -

A. Commissioners reviewed the districts regular check written December 30, 2021 to January 15, 2022.

B. Commissioners reviewed the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,476,962 an increase of \$93,849.18, this month.

C. There was no insurance summary submitted this month.

D. Commissioner Rose rescinds his motion to accept new insurance coverage with Bright Benefits. After further discussion Commissioners decided to get more information and other bids.

E. There was no executive session.

4. Project/Equipment Update –

A. Equipment Update

1. Superintendent Folsom reported that the Mini-X mower is being repaired.

2. Dozer is also being repaired.

3. Superintendent Folsom reported that a tractor has had new battery replaced.

B. Project Update –

1. Superintendent Folsom reported Trobio property is complete

2. The District has begun work on Beaumont Rice Mills property.

3. Superintendent Folsom reported that work on

a. Deaton Ditch will begin

b. Clubb Ditch mowing will begin

c. Rose Ditch still needs landowners to sign off on work on ditch

5. New Business –

A. No Meeting Updates

B. Board Comments – Shanna Verret that the District's new address for the District is PO Box 388.

C. Next regular meeting date was set for Wednesday, February 16, 2022 at 7:30 a.m.

With no further business, meeting adjourned at 8:45a.m.

announced
2 y McCall

LeRoy McCall, Jr. Chairman

Frank R. Rose, Secretary

Reginald C. Boykin, Sr., Commissioner

DRAINAGE DISTRICT NO. 3
Jefferson County, Texas

Maintained Operations Fund
Expenditures

DATE	CHECK No.	PAYEE	AMOUNT	DESCRIPTION
12/30/2021	12108	PAYROLL	\$ 10,215.50	SALARIES & AUTO ALLOWANCE
12/30/2021	EFT	IRS - FICA TAXES	\$ 1,255.97	FICA TAXES
12/30/2021	EFT	TEXAS COUNTY & DISTRICT RETIREMENT	\$ 980.36	EMPLOYER CONTRIBUTION
12/30/2021	12109	UNITED HEALTH	\$ 1,103.32	RETIREE MEDICAL SUPPLEMENT
12/30/2021	12110	UNITED HEALTH	\$ 1,104.72	RETIREE RX SUPPLEMENT
		TOTAL	\$ 14,659.87	
1/15/2022	12250	PAYROLL	\$ 9,398.50	SALARIES
1/15/2022	12274	SOUTHEAST TX GOVT EMPLOYEE BENEFIT POOL	\$ 13,866.40	INSURANCE - MEDICAL & DENTAL
1/15/2022	12251	COUNTY TREASURER	\$ 40.01	LIFE INSURANCE
1/15/2022	12252	STRATTON'S	\$ 207.68	BATTERIES & HARDWARE
1/15/2022	12253	SEABREEZE CULVERTS	\$ 7,438.08	METAL CULVERT PIPES
1/15/2022	12254	C & I OIL	\$ 4,188.47	FUEL
1/15/2022	12255	O'REILLY	\$ 45.97	HARDWARE
1/15/2022	12257	GULF COAST SCREW & SUPPLY	\$ 93.93	FITTINGS
1/15/2022	12258	SHANNA VERRET	\$ 54.11	REIMBURSEMENT FOR HDMI ADAPTER - BEST BUY
1/15/2022	12259	OFFICE DEPOT	\$ 280.16	OFFICE SUPPLIES
1/15/2022	12260	TRACTOR SUPPLY	\$ 104.84	BOLTS & SCREWS
1/15/2022	12261	WAUKESHA-PEARCE	\$ 1,393.17	EQUIPMENT REPAIR
1/15/2022	12262	CENTERPOINT ENERGY	\$ 194.75	NATURAL GAS
1/15/2022	12263	WINDSTREAM	\$ 292.12	TELEPHONE,FAX,INTERNET
1/15/2022	12264	AT&T	\$ 117.00	TELEPHONE
1/15/2022	12265	ENTERGY	\$ 218.62	ELECTRICITY
1/15/2022	12266	WEST JEFFERSON CO. MWD	\$ 27.67	WATER
1/15/2022	12267	HAMSHIRE WASTE	\$ 68.00	WASTE DISPOSAL
1/15/2022	12268	WINNIE WELDING WORKS	\$ 360.00	EQUIPMENT RENTAL
1/15/2022	12269	NOVA HEALTHCARE CENTERS	\$ 323.78	PROFESSIONAL SERVICES
1/15/2022	12270	PRECHECK, INC,	\$ 89.00	PROFESSIONAL SERVICES
1/15/2022	12271	POSTMASTER	\$ 82.00	POSTAL SERVICES
1/15/2022	12272	JUX TECHNOLOGIES	\$ 68.00	DUES & SUBSCRIPTIONS
1/15/2022	12273	COMPUTER SHAK	\$ 1,484.00	OFFICE EQUIPMENT
1/15/2022	12275	GRAINGER	\$ 238.27	HARDWARE & MINOR EQUIPMENT
		TOTAL	\$ 40,674.53	
			\$ 55,334.40	

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
December 2021

	Dec 21	Budget	Oct - Dec 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
REVENUES					
101 - Current Taxes	134,332.31	51,791.42	195,881.47	155,374.22	621,497.00
102 - Delinquent Taxes	1,307.55	666.67	3,523.42	1,999.97	8,000.00
103 - Interest	97.69	83.33	408.63	250.03	1,000.00
104 - Rendition Penalty	0.00	0.00	0.00	0.00	0.00
106 - Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total REVENUES	135,737.55	52,541.42	199,813.52	157,624.22	630,497.00
Total Income	135,737.55	52,541.42	199,813.52	157,624.22	630,497.00
Gross Profit	135,737.55	52,541.42	199,813.52	157,624.22	630,497.00
Expense					
1 - SALARIES					
1002 - Clerical	4,077.00	4,078.00	12,231.00	12,234.00	48,936.00
1009 - Dept Head / Foreman	6,212.00	6,212.42	18,636.00	18,637.22	74,549.00
1010 - Commissioners	900.00	900.00	2,700.00	2,700.00	10,800.00
1015 - Extra Help	0.00	3,166.67	0.00	9,499.97	38,000.00
1048 - Equipment Operators/Asst	5,042.00	13,388.33	15,126.00	40,165.03	160,660.00
Total 1 - SALARIES	16,231.00	27,745.42	48,693.00	83,236.22	332,945.00
2 - FRINGE BENEFITS					
2001 - FICA Expenses	1,255.97	2,472.08	3,767.91	7,416.28	29,665.00
2002 - Retirement	980.36	2,784.17	4,057.30	8,352.47	33,410.00
2003 - Insurance	15,264.63	21,255.42	42,819.30	63,766.22	255,065.00
2004 - Worker's Compensation	0.00	916.67	0.00	2,749.97	11,000.00
2006 - Auto Allowance	1,650.00	1,650.00	4,950.00	4,950.00	19,800.00
2007 - Retirement Wage Contg	0.00	2,916.67	0.00	8,749.97	35,000.00
2008 - Health Ins. Savings Acct	0.00	1,000.00	0.00	3,000.00	12,000.00
Total 2 - FRINGE BENEFITS	19,150.96	32,995.01	55,594.51	98,984.91	395,940.00
3 - MATERIALS & SUPPLIES					
3006 Batteries	21.98	250.00	21.98	750.00	3,000.00
3008 Bolts Nuts Nails & Screws	38.05	83.33	38.05	250.03	1,000.00
3009 Antifreeze & Coolant	12.87	166.67	44.85	499.97	2,000.00
3010 Books & Printed Matter	0.00	416.67	0.00	1,249.97	5,000.00
3012 Prints, Maps & Etc	0.00	83.33	0.00	250.03	1,000.00
3014 Chains & Hooks	0.00	66.67	0.00	199.97	800.00
3016 Chemicals Weed Control	0.00	2,166.67	0.00	6,499.97	26,000.00
3018 Cleaners & Solvents	0.00	125.00	0.00	375.00	1,500.00
3020 Metal Culvert Pipe	0.00	4,166.67	0.00	12,499.97	50,000.00
3022 Copying Supplies	0.00	166.67	0.00	499.97	2,000.00
3027 Electrical Supplies	0.00	250.00	0.00	750.00	3,000.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
December 2021

	Dec 21	Budget	Oct - Dec 21	YTD Budget	Annual Budget
3030 Fencing Material	0.00	541.67	0.00	1,624.97	6,500.00
3032 Concrete, Sand, Aggregat	0.00	833.33	0.00	2,500.03	10,000.00
3034 Diesel Fuel	0.00	3,333.33	0.00	10,000.03	40,000.00
3036 Diesel Fuel ON ROAD	0.00	1,500.00	0.00	4,500.00	18,000.00
3037 Gasoline	0.00	583.33	0.00	1,750.03	7,000.00
3040 Hardware - Misc	29.99	250.00	29.99	750.00	3,000.00
3041 Hose & Fittings & Filters	0.00	833.33	103.48	2,500.03	10,000.00
3048 Lumber, Timbers, Rope	0.00	208.33	0.00	625.03	2,500.00
3050 Medical & Safety	0.00	250.00	0.00	750.00	3,000.00
3051 Motor Oil & Grease	0.00	833.33	0.00	2,500.03	10,000.00
3056 Paint & Brushes	0.00	83.33	0.00	250.03	1,000.00
3072 Rope Wire Manila & Burlap	0.00	66.67	0.00	199.97	800.00
3073 Spare Parts, Heavy Equip	0.00	83.33	0.00	250.03	1,000.00
3077 Computer Supplies	0.00	125.00	0.00	375.00	1,500.00
3078 Office Supplies	0.00	208.33	241.03	625.03	2,500.00
3080 Steel Angle Iron Rods, Etc	0.00	208.33	0.00	625.03	2,500.00
3083 Tires & Tubes	0.00	750.00	0.00	2,250.00	9,000.00
3084 Minor Equipment	179.99	833.33	179.99	2,500.03	10,000.00
3095 Welding Supplies	0.00	166.67	31.98	499.97	2,000.00
3099 Sundry	0.00	166.67	20.92	499.97	2,000.00
Total 3 - MATERIALS & SUPPLIES	282.88	19,799.99	712.27	59,400.09	237,600.00
4 - MAINTENANCE & UTILITES					
4001 Cooling and Heating	0.00	83.33	0.00	250.03	1,000.00
4009 Building & Structure	0.00	291.67	0.00	874.97	3,500.00
4010 Tractors & Mowers	0.00	1,041.67	1,087.85	3,124.97	12,500.00
4011 Equipment Repairs	93.33	3,333.34	301.82	9,999.94	40,000.00
4013 Marine Craft	0.00	166.67	0.00	499.97	2,000.00
4014 - Auto - Truck	0.00	250.00	0.00	750.00	3,000.00
4015 Communication Equip	0.00	125.00	95.85	375.00	1,500.00
4020 Miscellaneous	0.00	41.67	0.00	124.97	500.00
4030 Tools	13.59	250.00	53.57	750.00	3,000.00
4051 Freight	0.00	25.00	0.00	75.00	300.00
4052 Postage	0.00	41.67	232.00	124.97	500.00
4053 Natural Gas/Butane	92.35	308.33	254.73	925.03	3,700.00
4054 Telephone	0.00	500.00	1,320.29	1,500.00	6,000.00
4056 Electricity	0.00	500.00	467.91	1,500.00	6,000.00
4057 Water & Sewer	27.67	166.67	83.01	499.97	2,000.00
4058 Garbage Waste Disposal	68.00	100.00	204.00	300.00	1,200.00
Total 4 - MAINTENANCE & UTILITES	294.94	7,225.02	4,101.03	21,674.82	86,700.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
 December 2021

	Dec 21	Budget	Oct - Dec 21	YTD Budget	Annual Budget
5 - MISCELLANEOUS SERVICES					
5009 Professional Services	323.78	833.33	323.78	2,500.03	10,000.00
5021 Dues & Subscriptions	103.00	208.33	403.76	625.03	2,500.00
5027 Engineering Fees	0.00	833.33	0.00	2,500.03	10,000.00
5028 Assessor/Collector Fees	0.00	166.67	1,440.18	499.97	2,000.00
5029 Attorney Fees	0.00	833.33	0.00	2,500.03	10,000.00
5031 Filing, Records & Photos	0.00	8.33	0.00	25.03	100.00
5032 Accounting Services	0.00	41.67	0.00	124.97	500.00
5036 Treasurer Commision	0.00	83.33	0.00	250.03	1,000.00
5038 Supplemenal Tax Refunds	0.00	166.67	0.00	499.97	2,000.00
5040 Insurance Autos & Trucks	0.00	500.00	0.00	1,500.00	6,000.00
5041 Insurance Property	0.00	291.67	0.00	874.97	3,500.00
5043 Insurance General Liab	0.00	166.67	0.00	499.97	2,000.00
5044 Insurance Official Liab	0.00	166.67	0.00	499.97	2,000.00
5045 Bonds Surety & Notary	0.00	83.33	100.00	250.03	1,000.00
5053 Equipment Rental	360.00	1,250.00	1,080.00	3,750.00	15,000.00
5054 Contract Aerial Spraying	0.00	1,333.33	0.00	4,000.03	16,000.00
5055 Contract Spraying	0.00	1,500.00	0.00	4,500.00	18,000.00
5062 Travel & Meeting Expense	0.00	66.67	0.00	199.97	800.00
5064 Training & Education	0.00	125.00	0.00	375.00	1,500.00
5074 Independent Auditor Fees	3,500.00	1,458.33	3,500.00	4,375.03	17,500.00
5095 Bank Service Charges	0.00	250.00	0.00	750.00	3,000.00
5098 Appraisal District Fees	1,641.80	750.00	1,641.80	2,250.00	9,000.00
5099 Sundry	0.00	83.33	0.00	250.03	1,000.00
Total 5 - MISCELLANEOUS SERVICES	5,928.58	11,199.99	8,489.52	33,600.09	134,400.00
6 - CAPITAL OUTLAY					
6001 Office Machines	0.00	375.00	0.00	1,125.00	4,500.00
6002 Excavation Equipment	0.00	25,000.00	0.00	75,000.00	300,000.00
6011 Machinery & Equipment	0.00	8,333.33	6,500.00	25,000.03	100,000.00
6014 Building & Structures	0.00	3,416.67	0.00	10,249.97	41,000.00
6022 Furniture & Fixtures	0.00	416.67	0.00	1,249.97	5,000.00
6042 Auto Truck & Trailer	0.00	6,666.67	0.00	19,999.97	80,000.00
6045 Land/ROW Acquisitions	0.00	416.67	0.00	1,249.97	5,000.00
Total 6 - CAPITAL OUTLAY	0.00	44,625.01	6,500.00	133,874.91	535,500.00
Reconciliation Discrepancies	0.00		-0.10		
Total Expense	41,888.36	143,590.44	124,090.23	430,771.04	1,723,085.00
Net Ordinary Income	93,849.19	-91,049.02	75,723.29	-273,146.82	-1,092,588.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
 December 2021

	Dec 21	Budget	Oct - Dec 21	YTD Budget	Annual Budget
Other Income/Expense					
Other Expense					
Transfer Account	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	93,849.19	-91,049.02	75,723.29	-273,146.82	-1,092,588.00

DRAINAGE DISTRICT No. 3
Statement of Cash Flows
December 2021

	<u>Dec 21</u>
OPERATING ACTIVITIES	
Net Income	93,849.19
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	352.84
EMPLOYEE PAID EXPENSES:202-0400 Employee Insurance	<u>780.27</u>
Net cash provided by Operating Activities	<u>94,982.30</u>
Net cash increase for period	94,982.30
Cash at beginning of period	<u>1,381,979.79</u>
Cash at end of period	<u><u>1,476,962.09</u></u>

Jefferson DD#3 - Effective 2/1/2022

BRIGHTLINE
DEALER ADVISORS

Medical Summary

Carrier	Current - UHC	Network: UHC Choice Plus
Plan Name	Southeast Texas Group Employee Benefits Pool	Sold Option
Funding Type	Self Funded	Level Funded Dallas Risk Management - MGU American National Life Insurance - Stop Loss
Individual Deductible	\$750	\$350
Family Deductible	\$2,250	\$700
Individual Out-of-Pocket Max	\$3,000	\$1,000
Family Out-of-Pocket Max	\$5,500	\$2,000
Coinsurance (Policy Holder Portion)	80%	80%
Primary Care/Office	\$0 at Health Clinic Ded. & Coin.	\$20
Specialist Care	Ded. & Coin.	\$20
Emergency Room	\$250 Copay for Hospital ER/\$500 for Freestanding after Ded., then Coin.	\$250 + Ded. & Coin.
Urgent Care	\$100 Copay, Ded. & Coin.	20%
Rx Retail Tier(s)		
Preferred Generic	\$0 for Generic Statins and Generic Anti-Diabetic	\$10
Non-Preferred Generic	Greater of \$10 or 20%	\$10
Preferred Brand	Greater of \$25 or 30%	\$25
Non-Preferred Brand	Greater of \$50 or 40%	\$50
Specialty Drugs	\$60 copay through ESI - Accredo	Applicable Tier
OON	N/A	\$700 \$1,400 50% \$4,000 \$8,000