

DRAINAGE DISTRICT NO. 3  
Jefferson County, Texas

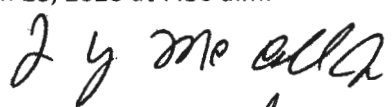
MINUTES OF MEETING

FEBRUARY 25, 2020

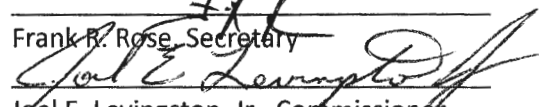
7:30 A.M.

meeting was held February 25, 2020, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. All Commissioners were present. Also present were Allen Sims, PE, LJA Engineering and Jason Castile with Jefferson County Road & Bridges, PCT 3.

1. Meeting was called to order at 7:30 A.M. by Chairman McCall. He announced that this meeting was being recorded for the purpose of transcribing the minutes.
2. Minutes of previous meeting were read and approved.
3. Office Update -
  - A. Commissioners reviewed the monthly financial report presented by Shanna Verret. The ending fund balance was \$1,187,208.56 an increase of \$89,569.65 from the previous month.
  - B. Commissioners reviewed 2020 Insurance summary which showed a \$3,309.50, profit on active employees and a profit of \$1,353.50 on retirees.
  - C. Allen Sims, PE with LJA Engineering, presented a plan to apply for Community Development Block Grant Disaster Relief to do a study and apply for additional Harvey Grant money. Motion was made by Commissioner Rose and seconded by Commissioner Levingston to allow Allen Sims to present a study to Jefferson County Commissioner's Court. Allen Sims also recommended that the District set a new elevation standard for Drainage District No. 3.
  - D. Shanna Verret informed Commissioners that the District needs a website. The first quote from Juxtapose was \$2750-3500. She will get other quotes.
  - E. Superintendent Folsom reported that the District is still in need of an employee.
4. Project/Equipment Update –
  - A. Equipment Update
    1. Superintendent Folsom reported that the insurance totaled the Ford Tractor and the Dozer will get a new engine with a one-year warranty.
  - B. Project Update –
    1. Superintendent Folsom reported that the District has a project on Buccaneer Dr.
    2. He also reported that there is a collapsed pipe on Vernon Wright's property.
    3. Superintendent Folsom reported that the District did a cost share on a culvert 8' pipe on Wilber Property. Total cost was \$3117 and the District's share was \$1558.56.
5. New Business –
  - A. Meeting Update – District's representatives met with Corp of Engineers in Galveston and Jefferson County Commissioners Court.
  - B. No Board Comments
  - C. Next regular meeting date was set for Wednesday, March 18, 2020 at 7:30 a.m.  
With no further business, meeting adjourned at 9:15 a.m.

  
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LeRoy McCall, Jr. Chairman

  
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Frank R. Rose, Secretary

  
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Joel E. Levingston, Jr., Commissioner

